



AGENDA ITEM COVER SHEET

Meeting Date: July 18, 2016

Contact Name: Dolly Miller

Department: Finance

Reviewed By:

Department Director: Dolly Miller

City Manager: Jim Gleason

Subject: Resolution 2016-07-575 – Budget Amendment – Infrastructure Surtax Fund (105)

Background Summary: The original budget was approved on September 21, 2015. Since then, it has become necessary to amend the Infrastructure Surtax Fund (105) for the fiscal year 2015-16 by reducing overall expenditures by <\$77,200> and increasing Additions to Reserves by \$62,800.

Issues:

- (1) The City recently found out that the Infrastructure Surtax Fund (i.e., Sales and Use Taxes - #105-312600) could no longer be used to pay for the debt service on a 2002 promissory note for City Hall and Police Department renovations previously made. The debt service on that note for the current fiscal year is \$42,900. Therefore a total of <\$42,900> needs to be deducted from *Administration* expenditure. In addition, the *Administration Capital Equipment* line item needs to be increased by \$5,300 to account for additional security cameras purchased for City Hall. Consequently, the *Administration* expenditure needs to be reduced by <\$37,600> in the current budget.
- (2) The budget also needs to be amended to reflect an increase in expenditures for the *Police Department Capital Equipment* line item for the purchase of the Chief's Vehicle (\$33,000), and additional security cameras (\$5,900). This line item therefore needs to be increased by \$38,900 in the current budget.
- (3) The *Fire Department Capital Equipment* line item needs to be reduced by <\$22,900> because of a reduction in the costs associated with bunker gear and vehicle data terminals. This line item must also be increased by \$3,000 to account for additional security cameras, and the *Fire Department Capital Projects* line item needs to be increased by \$4,000 for lighting upgrades. Consequently, the *Fire Department* expenditure needs to be reduced by <\$15,900> in the current budget.

(4) The *Public Works Department Capital Equipment* line item needs to be reduced by <\$30,000> due to a delay in purchasing and installing playground equipment at the Civic Center (the City has been awarded a grant for the 2016-17 fiscal year for the upgrades to the playground equipment). This line item must also be increased by \$3,400 to account for additional security cameras purchased for the Civic Center and Ball Park. Consequently, the *Public Works* expenditure needs to be reduced by <\$26,600> in the current budget.

(5) With the completion of the CDBG Grant Project, we were able to true up the accounts and it was found that the City could reduce the *Sewer Transfer Out* line item by <\$36,000> in the current budget.

Based on the above, the expenditures which are paid from the Infrastructure Surtax Fund in the current budget should be reduced by <\$77,200>. The use of \$14,400 of reserves is reduced to \$0, with a net of \$62,800 being added to Reserves.

Recommendations: Motion to approve Resolution 2016-07-575 Budget Amendment – Infrastructure Surtax Fund (105)

Attachments: Resolution 2016-07-575, Infrastructure Surtax Budget Worksheet

Financial Impact: There is a reduction in overall expenditures for the fund of <\$77,200> and an increase in reserves of \$62,800.

Type of Item:

- Public Hearing
- Ordinance First Reading
- Ordinance Second Reading
- Resolution
- Discussion & Direction

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- Original Document/Contract Attached for Execution by City Clerk
 - Original Document/Contract Held by Department for Execution

Reviewed by city Attorney: _____ N/A

Reviewed by: Jim Gleason _____ Yes _____ N/A

RESOLUTION NO. 2016-07-575

Budget Amendment – Infrastructure Surtax Fund (105)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MASCOTTE, FLORIDA, PURSUANT TO SECTION 29 OF THE CITY CHARTER AMENDING THE BUDGET FOR THE 2015-2016 FISCAL YEAR BY INCREASING AND /OR DECREASING THE AMOUNT OF REVENUES AND EXPENDITURES IN THE INFRASTRUCTURE SURTAX FUND RECEIVED AND INCURRED AFTER THE ORIGINAL BUDGET WAS APPROVED; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the original budget was approved on September 21, 2015, and

WHEREAS, in Administration, Principal and Interest is reduced by <\$29,100> and <\$13,800> respectively because the City has been advised that it can longer use Infrastructure Surtax (i.e., Sales and Use Taxes – Item #105-312600) to pay for debt related to a 2002 Note, and

WHEREAS, in Administration, Capital Equipment is increased by \$5,300 to account for additional security cameras purchased for City Hall, and

WHEREAS, in the Police Department, Capital Equipment is increased by \$38,900 for the purchase of a Chief's Vehicle, \$33,000 and additional security cameras \$5,900, and

WHEREAS, in the Fire Department, Capital Projects is increased by \$4,000 for lighting upgrades, and

WHEREAS, in the Fire Department, Capital Equipment is reduced by <\$22,900> for a reduction in the costs associated with bunker gear and vehicle data terminals and increased for additional security cameras for \$3,000, and

WHEREAS, in the Public Works Department, Capital Equipment is reduced by <\$30,000> to account for the delay in playground equipment at the Civic Center and increased for the purchase of additional security cameras at the Civic Center and Ball Park (\$3,400), and

WHEREAS, in the Sewer Department, Transfer Out is reduced by <\$36,000> to true up the accounts associated with the CDBG Grant, and

WHEREAS, Additions to Reserves is increased \$62,800 to account for the adjustments made to each of the above mentioned line items.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MASCOTTE, FLORIDA, AS FOLLOWS:

1. The City of Mascotte's Infrastructure Fund Budget for the fiscal year 2015-2016 is amended as follows:

	<u>Original</u>	<u>Amended</u>
Sales and Use Taxes	\$403,000	\$403,000
Use of Reserves	<u>14,400</u>	<u>0</u>
TOTAL	\$417,400	\$403,000
Expenditures		
Administration	194,900	157,300
Police	<u>76,500</u>	115,400
Fire	75,000	59,100
Public Works	30,000	3,400
Sewer	<u>41,000</u>	5,000
TOTAL	417,400	340,200
Additions to Reserves	<u>0</u>	62,800
TOTAL	-\$417,400	\$403,000

2. If any section, sentence, clause or phrase of this resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, that holding in no way shall affect the remaining portion of this Resolution.
3. This Resolution shall become effective immediately upon passage by the City Council of Mascotte, Florida.

IN WITNESS WHEREOF, this Resolution has been duly adopted this 18 day of July 2016.

Barbara Krull

Barbara Krull, Mayor, City of Mascotte

ATTEST:

Michelle Hawkins

Michelle Hawkins, CMC, City Clerk





Infrastructure Surtax Fund (105) City of Mascotte FY 2015-16	FY 2014 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2016 ADOPTED BUDGET	FY 2016 AMENDED BUDGET
ESTIMATED REVENUES				
<i>Taxes:</i>				
105-312600 - Sales and Use Taxes	436,944	392,000	403,000	403,000
105-361100 - Interest	2,565			
105-369900 - Other				
Total Revenues	439,509	392,000	403,000	403,000
<i>Transfer in</i>				
105-399000 - Use of Reserves	66,656	32,400	14,400	
Total Revenues and Sources	\$ 506,165	\$ 424,400	\$ 417,400	\$ 403,000
EXPENDITURES				
<i>Administration</i>				
105-12-566000-6300 - Projects	1,785			
105-12-566000-6400 - Equipment	2,124			5,300
105-12-566000-7100 - Principal	132,162	132,000	132,000	102,900
105-12-566000-7200 - Interest	55,232	62,900	62,900	49,100
<i>Finance</i>				
105-13-566000-6300 - Projects	1,785			
<i>Police</i>				
105-21-566000-6400 - Equipment		62,000	76,500	115,400
<i>Fire</i>				
105-22-566000-6300 - Projects	1,786	10,000		4,000
105-22-566000-6400 - Equipment		7,500	75,000	55,100
<i>Public Works</i>				
105-41-566000-6300 - Projects		50,000		
105-72-566000-6400 - Equipment			30,000	3,400
<i>Sewer</i>				
105-35-566000-7100 - Principal	217,884			
105-35-566000-7200 - Interest	46,544			
105-35-566000-9190 - Transfer out	46,863	100,000	41,000	5,000
Total Expenditures	506,165	424,400	417,400	340,200



Infrastructure Surtax Fund (105) City of Mascotte FY 2015-16	FY 2014 ACTUAL	FY 2015 ADOPTED BUDGET	FY 2016 ADOPTED BUDGET	FY 2016 AMENDED BUDGET
<i>Additions to reserves</i>				62,800
Total Expenditures and Uses	\$ 506,165	\$ 424,400	\$ 417,400	\$ 403,000

Infrastructure SurTax -	Adopted	Amended
Debt Service - Loan on Storage House	\$ 25,000	\$ 25,000
Debt Service - City Hall Complex Land	\$ 127,000	\$ 127,000
Debt Service - City Hall and Police Renovations	\$ 42,900	
Capital Equipment - Replacement of (3) Police Vehicles	\$ 76,500	\$ 76,500
Capital Equipment - Replacement of Police Chief Vehicle	\$ -	\$ 33,000
Capital Equipment - Bunker Gear	\$ 35,000	\$ 19,600
Capital Equipment - Life Pack 15 Monitor/Defibrillator	\$ 30,000	\$ 30,000
Capital Equipment - Vehicle Data Terminals (2)	\$ 10,000	\$ 2,500
Capital Equipment - Replace Playground Equipment Civic Center	\$ 30,000	\$ -
Capital Equipment - Security Cameras City Hall	\$ -	\$ 5,300
Capital Equipment - Security Cameras Police Department	\$ -	\$ 5,900
Capital Equipment - Civic Center/Ball Park	\$ -	\$ 3,400
Capital Equipment - Security Cameras Fire Department	\$ -	\$ 3,000
Capital Equipment - Lighting Fire Department	\$ -	\$ 4,000
Leverage - CDBG	\$ 41,000	\$ 5,000